

NCMTA Executive Board Meeting Minutes

Saturday April 28, 2018

**11:00 a.m. Library Conference Room-4th Floor
University of North Carolina School of the Arts
Winston-Salem, NC**

Summary of Motions/Approvals made during this meeting:

- 1. Budget for 2018-19 year was approved**
- 2. Minutes for BOD Meeting January 20, 2018 were approved**
- 3. 3 revisions to the Constitution and Bylaws were approved**

I. Call to order - Meeting called to order by President Vicky Fischer at 11:10am.

II. Approval of Agenda- Motion made to approve agenda by Jeanine Skinner, seconded by Denise Pugliese.

III. Approval of Minutes- Motion made to approve minutes by Denise Pugliese, seconded by Paul Stewart.

IV. Officer Reports

- a. President -Vicky Fischer

The MTNA Conference was a good model for us is to participate and make our state better in every way. Currently, there is a membership drive to join now before June 30 for ½ price. This doesn't affect state or local dues.

MTNA Grants- Deadline May 1st- Vicky Suggests a state affiliate grant for \$750. This would help with an effort to bring everyone together before the conference, for a "Performance Festival Summit" this summer. The purpose of the summit will be to brainstorm and gather information about the future performance festivals. We could perhaps bring in a facilitator (perhaps Martha Thomas). If we receive the grant, we could serve lunch and pay Martha's expenses. This will give people a chance to be heard and think about some new possibilities. If we don't receive the grant then we can charge for lunch and pay Martha. Vicky is not sure when grant is given.

The memorial fund, spoken about in the last meeting, is \$25 not \$50.

Also, thanks to Frank and Margaret for directing the performance festival. Thanks to Allison for hosting us today.

- b. President-Elect and Local Conference Chair- Jeanine Skinner

Conference guests will be Jeffrey Biegel and Marvin Blickenstaff. Requests have been sent to schools for future NCMTA conferences. We have verbal agreements for next year from UNCW and ECU and UNCW again in the following years. She also has sent out calls for proposals for conference in Oct. and anticipates 7-10 responses. Theme: Making Music Relevant. A facilities review has been done for conference and she has a rough draft where things can be held. We will be finishing on Sat evening. Faculty recital will be before the

banquet. Board may want to stay over to Sunday morning for an informal post conference meeting.

- c. VP Membership-Akiko Yamazaki
Numbers are up a little which is a seasonal thing.
- d. VP Foundation- no report
- e. Treasurer-Denise Pugliese
Budgets are all doing well. We are solvent. Frank noted that Piano Contest Director honorarium is listed twice. Vicky clarified that the memorial donations are taken directly from the budget. It is not listed separately on budget. Jeanine- Conference registration should cover expenses of conference. Conference artist will cost more than what we will take in. That will be covered by local association monies. Jeanine will ask local associations for a commitment now for donations for the conference but will expect it to be sent by Sept. 15th.
MOTION made to approve budget by Dylan Savage seconded by Paul Stewart. Passed.
- f. Secretary-Ravonda Mormann
Ravonda asked if it would be ok to not include the combined reports in the minutes. Everyone seemed to think that was fine and perhaps redundant, but to attach the combined reports to the email with the minutes so they are handy.
Motion was made to approve minutes from Jan. 20, 2018 BOD meeting by Paul Stewart and seconded by Dylan Savage.
- g. Past President-Kerry Carlin- No report

V. Board of Director Reports

- MTNA Competition Chair -Kent Lyman
- Webmaster -Carolyn Bryan
- MTNA Certification-Eden Esters Brown
- Planning Senate Chair -Paul Stewart- No Report

- Editor -Annette Shaw (via Skype)
Notice Aug 10th deadline for Fall journal. See dates on Report.

- Piano Teachers Chair-Tonya Kirk
Reporting on the Performance Festival- Level of playing was great. Even judges stayed for program at end of day. I'm working on a survey to send out to teachers to get some feedback about piano festivals. The survey will find out what people want and need. How can we encourage new associations in remote areas without local associations? Repertoire list will be out soon. She is working to find someone for clinician for fall for senior repertoire.
Vicky has heard raves about both State and local festivals. Parents were very appreciative.

- Voice Teachers Chair- Annette Stowe

Annette wrote to Brian Shepherd at MTNA in January regarding placing compositions on the NCMTA website. She asked if there is anything to prevent putting them on the website. She is working on a "letter of agreement" that we can have the composers sign in preparation for linking to their websites from the NCMTA site.

- String Teachers Chair- Gordon Kreplin- No Report
- WW/Perc/Brass and NC Chamber Music Teachers Chair- Cathy Kreplin (via Skype)
Cathy reported that she and perhaps others, only seem to get communications for their 1st instrument. She doesn't receive info about piano. Tonya will check to see if she can get everyone who teaches more than 1 instrument to receive info. She thinks it is doable. Frank mentioned he has received a few emails in the past from those not wanting to receive information. It is more important for everyone to receive what they need than those few who receive information and don't want it.

Cathy asked if we could request that we get a reply back from webmaster when she receives items to be posted?

Vicky suggested that we need a template for job descriptions so that the format is consistent. Once a template is chosen, send updated job descriptions to Vicky, Cathy Kreplin and Barbara Furr. Include duties, timeline/ calendar for job, a transition policy. What does the person ending term need to do and what does the new person need to do? This will contribute to the policy and procedure handbook.

Cathy for Barbara Furr regarding the handbook. In the past, we have not had an actual booklet but we need one. Cathy, Barbara, Vicky are on a committee to put together a handbook. It will include clear descriptions of jobs, continuity of transition, etc.

- Organ/Harpsichord Teachers Chair-Mary Lou Peeples- No Report
- Piano Performance Festival Chair- Frank Pittman
Thanks to Tonya for help with the festival. Committee made it possible to have the Honors Recital at the end of the day. Thanks to Pamela and Kent for their help with hosting. Numbers are slightly less than last year -587 piano performers. Numbers that were down were the duets- only 8 statewide. We had very little repertoire repetition- good variety.

Budget report- We don't want to have to go into general funds for the performance festival but want it to be self-supporting. The budget report doesn't include Queen's University rental of \$960. This was not expected nor was it invoiced to us last year and we are not sure why. Next year at UNC Charlotte, Frank is concerned about only 1 judge per room next year. Dylan- there may be possible helpers from school to be able to step into the judging room. This is a university policy. There is no rental fee for UNC-Charlotte. Dylan- Parking will be a few dollars. Denise- Balance of costs will need to be paid from the checking acct to Queen's University. Also, the 2018 budget reflects new judge pay.

Frank- Some districts had a deficit, but those are taken care of with the other districts averages. We may be able to help teachers who only teach elementary by adding an elementary division. We may need to redivide the districts. Raleigh is very large. Maybe send some of Raleigh's suburbs to other districts. Tonya-There is no more room in Raleigh to expand. It may be better to have good participation in all districts instead of 2 big districts and a few struggling small districts.

Frank mentioned that he heard comments that NCMTA leaders need a time to speak to the judges and talk through a rubric. We could have a judges training program to walk through with them a sample of judging a student. The rubric that was provided this year was only a guideline. Annette- Could we put training on the website for judges to watch? It would be educational. Jeanine had students in all categories and thinks judging was very good and more consistent than in years past. This will also help teachers to understand where judges are coming from.

- Voice Performance Festival Chair- Margaret Fontiveros-No Report
Annette thanked Frank for his help with festival with voice section.
- NC Scholarship Fund Chair- Diane Higgins
- Technology Chair
Vicky-We need 2 positions filled. This past year, registrations for festivals were online through Wufoo. Frank has been doing this for us but it is not a part of his job description. Vicky has good candidate for a tech chair, Brittany Smith (known by Carolyn Brian). Would it be possible for her to shadow Frank through the festival to learn how to do it once she commits to the job? Frank- yes.
- Independent Music Teachers Forum Chair- Dottie Buster- No Report
- Historian- Carol Ann Barry No Report
For the conference this year, Carol Ann suggests we could do the table as before, but include the last 3 years' scrapbooks, then a laptop with a loop showing our members and the movie memories from the previous year. UNC -CH library is the resource to perhaps donate our old scrapbooks.
- Arts Awareness & Advocacy Chair- Dylan Savage No Report
- Student Activities Chair- Yong Im Lee Federle
It's hard to get students to participate since they are so busy with school. Piano pedagogy courses could require students to participate this fall. This would be helpful to increase our student members locally.
- Constitution/Handbook Chair –Barbara Furr
Vicky for Barbara-
1.Propose replacing Article IV section 1-to undate terminology. **Motion-Dylan Savage PASSED**

2. Article 1 Section 3- Membership- terminology change- **Paul Stewart made a motion to amend to: "Student membership is open to all college students currently involved in music study. Student members... seconded by Ravonda Mormann PASSED**

3. Article II Revocation of Membership. Change is out of MTNA national- Takes out all unnecessary verbage. **Motion Frank, Second Denise PASSED**
Corrections need to be show changes highlighted and published for membership to see and vote on in Oct. at the conference.

- Local Presidents' Report (in combined reports attachment)

VI. **Ex-Officio Report-** Diane Blanchard

With the elimination of a physical place for the southern division competition, she invited local presidents and past division chairs to a meeting at the MTNA conference in March. They decided to meet during each MTNA conferences and at the leadership summit on Friday evening, and want to do a follow up Skype meeting after the National meeting.

The national elections are out now and there are southern division individuals up for election. The difficulty is many people don't know who they are. She encourages people to read the short bios and vote.

VII. **Old Business**

Vicky-Send job descriptions to Vicky, Barbara Furr and Cathy Kreplin.

Send to Carolyn pics for website and updates for website.

Sexual misconduct insurance- It's not possible for states to have sexual misconduct insurance thru MTNA. States can seek it on their own.

Vicky- We also need someone to do marketing for ads in bulletin. Billy Shaw has done this in the past on commissions. Allison- It sounds like a form of fundraising- publication ads. Dylan- Giving commissions is appropriate to compensate for their time. Tonya will send out an email immediately to solicit from members someone who would be willing to do this. Vicky- Maybe call it "Sponsorship /Advertising chair". Jeanine- Potentially there may be a skill set from a member who does this for their studio. Denise- Instead of a commission, give an honorarium. Vicky- We need a job description for this position on the board. She will put together an email to look for someone.

VIII. **New Business**

Nominations for teacher of the year- Executive board officers nominate to president and president nominates them to MTNA.

Foundation fellow nominations- It would be good to propose someone. Money is donated in their name and they are honored at the conference. Diane- Could we honor that person at the state conference if we have a pretty good idea that enough money will be raised?

Proposed dates for Festival Summit- Sometime this summer

The next board meeting- Thursday night 10/11/18 dinner at 6:30 and breakfast Sunday morning for an informal meeting.

Jeanine – Let her know if you need someone to be recognized or if you need some time during the conference for anything. She needs to know now as she is planning the conference.

Yong- there is a piano teachers group in Winston-Salem not associated with MTNA. Is there a way to reach out to them while the conference is here? We can invite them to come.

X. Meeting adjourned at 2:00 pm

Attendance: Vicky Fischer, Jeanine Skinner, Dylan Savage, Denise Pugliese, Ravonda Mormann, Paul Stewart, Annette Shaw (via Skype), Tonya Kirk, Annette Stowe, Cathy Kreplin (via Skype), Frank Pittman, Allison Gagnon, Yong Im Lee Federle, ,and Diane Blanchard.

Minutes respectfully submitted by Ravonda Mormann, NCMTA Secretary