



2021 NCMTA Performance Festival

Video Submission Mode

YouTube Video Upload Instructions

VIDEO SUBMISSION DEADLINE: Saturday, March 6, 2021 @ 5:00 PM

Click here to see a [REGISTRATION VIDEO GUIDE](#)*

*Participants in the **Voice** and **Elementary Piano** Performance Festival will type the repertoire into the form rather than select pieces from the dropdown menu. All other steps are the same.

1. Teachers must register their students before **Saturday, February 13, 2021 @ 5:00 PM**. Visit NCMTA.org to take you to the online registration forms. Teachers will receive their STUDENT NUMBERS by February 15.
2. Students may upload their videos to YouTube at any time. If they upload a video BEFORE receiving their STUDENT NUMBER then they must return to their video and EDIT the video TITLE to contain their student number (see step 3a below).

The following are instructions mostly from the Help section on <http://www.youtube.com> to aid students, parents, and/or teachers in uploading and sharing videos using YouTube. A free YouTube/Google account is required to upload and share videos. Please utilize the YouTube help and support on www.youtube.com if you have further questions.

SYNOPSIS

1. Register student before **Saturday, February 13 @ 5:00 PM**. ([REGISTRATION FORMS](#))
2. Take Video (Step 1)
3. Upload video to YouTube (Step 2)
4. Provide Basic Information (Steps 3a-3g)
 - 5a. (Parents or students, if applicable) Save video URL links and email them to your teacher.
 - 5b. (Teachers) Copy and paste your students' URL links in the **VIDEO SUBMISSIONS FORM**. Teachers will receive a link to the VIDEO SUBMISSIONS FORM in the registration payment receipt once payment is completed. Video Submission deadline is **Saturday, March 6 @ 5:00 PM**.



Step 1: Record video of student performance

Take a **single** video with your **smart phone, tablet, or video camera**. Either parents or teachers may take the video and upload it to YouTube. No splicing nor editing of clips allowed.

Some suggestions in taking the videos:

1. Hold the device (tablet or mobile phone) slightly higher than the keyboard or at the eye level of the singer.
2. Stand back about 6 feet or more. This will help with the audio quality.
3. Be sure the room is nicely lit. If there is a window behind the performer then they might be shadowed out. Place a light source in front of them (i.e. a small lamp) to balance the light coming through the window.
4. Take a few test videos with the performer. Play them back and see if you like the general sound and video qualities. If you don't, then change the distance or the lighting.

*NCMTA 2021 Performance Festival Uploading Instructions
Video Submission Mode*

!! The student should say their STUDENT NUMBER clearly. Next, announce the title and composer of the work performed.


- Example 1: “My student number is S-222. I will perform Sonata in F Minor, Op. 2, No. 1, 1st movement by Ludwig van Beethoven.”
- Example 2: “My student number is VC-113, Voice Category: Female 9-12. I will perform *Caro mio ben* by Giuseppe Giordani.”

DO NOT SAY YOUR NAME. Your teacher’s name, nor your city (location)

Step 2: Upload videos [\(Watch how to upload videos\)](#)

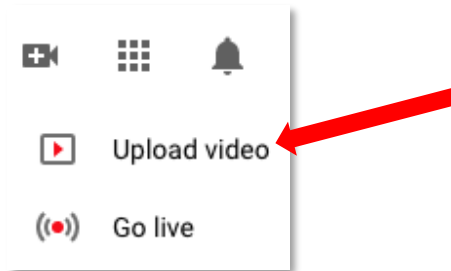
You can upload videos to YouTube in a few easy steps. Use the instructions below to upload your videos from a computer or from a mobile device.

Upload videos using computer

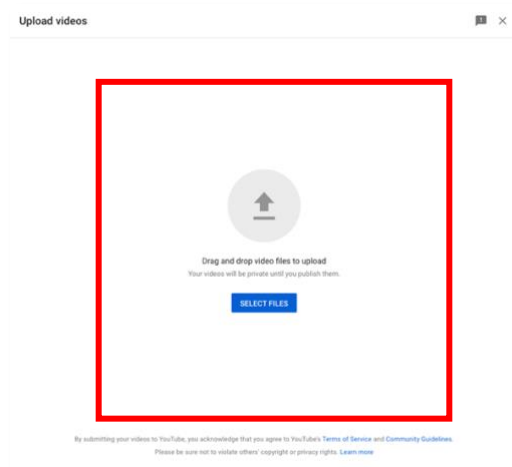
1. Sign in to [YouTube](#).
2. At the top right, select Create a video or post .



- 3 Select **Upload video**.





4. Select the file you would like to upload.





WARNING: If you close the upload experience before you finish choosing your settings, your video will be saved as a draft on your Videos page.

*NCMTA 2021 Performance Festival Uploading Instructions
Video Submission Mode*

Upload videos using iPhone & iPad

1. Sign in to your channel on the YouTube app.
2. At the bottom of the app, tap Create .
3. Record  a new video or select an existing video from your gallery.
4. (Optional) Use enhancements.*
ENHANCEMENTS are not PERMITTED
5. Select **NEXT**.
6. Add your video details.
>>See Step 3a below for guidance.<<
Be sure to select UNLISTED.
7. Select "**No, it's not made for kids**" to choose your audience.
8. Tap **UPLOAD** to publish your video.

Upload videos using Android

1. Sign in to your channel on the YouTube app.
2. At the bottom of the app, tap Create .
3. Record  a new video or select an existing video from your gallery.
4. Add a title (max 100 characters) and description (max 5,000 characters) to your video.
>>See Step 3a below for guidance.<<
Be sure to select UNLISTED.
5. (Optional) Use enhancements: *
ENHANCEMENTS are not PERMITTED
6. Select "**No, it's not made for kids**" to choose your audience.
7. Tap **UPLOAD** to publish your video.

* Participants are forbidden to edit or make video enhancements. NCMTA reserves the right to reject altered videos. A default mark of PARTICIPANT will be issued.

Watch: [How to upload Videos with your Mobile Phone or Tablet \(Android & iOS\)](#)

Step 3a: Add basic info

Add important details to your video.

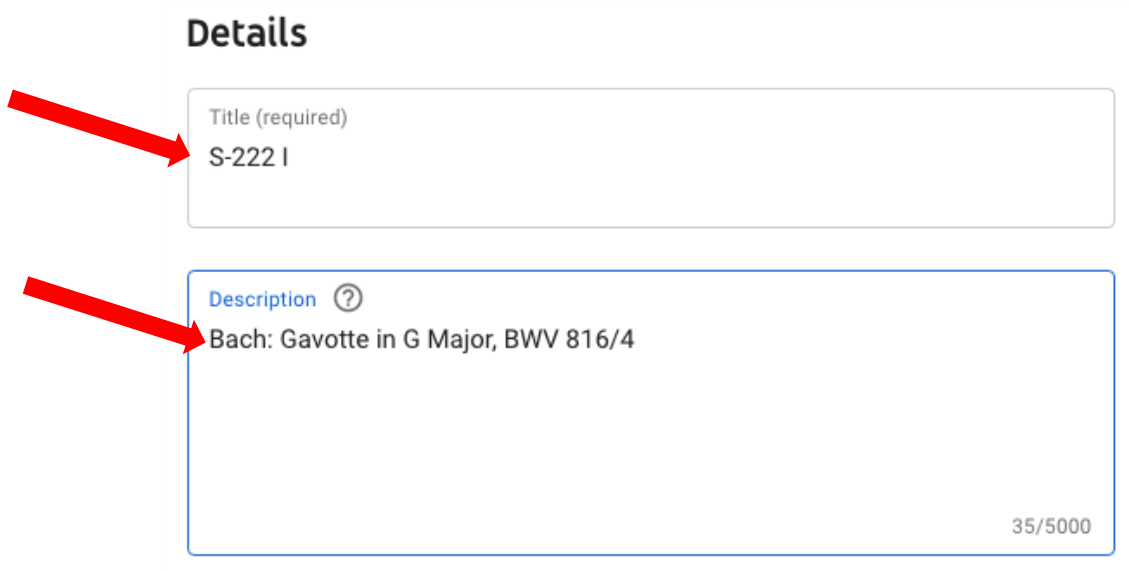
>Title (required)

List the STUDENT NUMBER and the Roman numeral that corresponds to the musical period being performed*. (i.e. S-222 I, or B-422 III, or Y-123 II, or VC-113 I—check with TEACHER if unsure).

*Voice Performance Festival participants may label their pieces I, II, or III to reflect their original registration order. Elementary Piano participants should only list the STUDENT NUMBER (i.e. S-029).

>Description (required)

To maintain clerical accuracy, type the composer's name and composition title in the Description box.



The screenshot shows a form titled "Details" with two input fields. The first field is labeled "Title (required)" and contains the text "S-222 I". A red arrow points to this field. The second field is labeled "Description" with a help icon and contains the text "Bach: Gavotte in G Major, BWV 816/4". A red arrow points to this field. In the bottom right corner of the description box, the text "35/5000" is visible.

>Thumbnail

Select the image viewers will see before clicking your video.

>Playlists

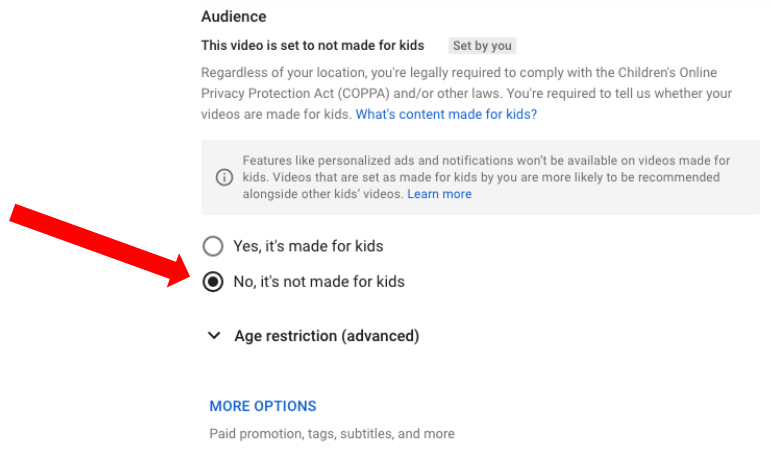
This category is unnecessary and is not required.

>Audience (required)

Is this video made for kids?

Select, **No, it's not made for kids.**

Regardless of your location, you're legally required to comply with the Children's Online Privacy Protection Act (COPPA) and/or other laws. You are required to tell us whether your videos are made for kids.



Audience
This video is set to not made for kids [Set by you](#)

Regardless of your location, you're legally required to comply with the Children's Online Privacy Protection Act (COPPA) and/or other laws. You're required to tell us whether your videos are made for kids. [What's content made for kids?](#)

Features like personalized ads and notifications won't be available on videos made for kids. Videos that are set as made for kids by you are more likely to be recommended alongside other kids' videos. [Learn more](#)

Yes, it's made for kids

No, it's not made for kids

▼ Age restriction (advanced)

[MORE OPTIONS](#)
Paid promotion, tags, subtitles, and more

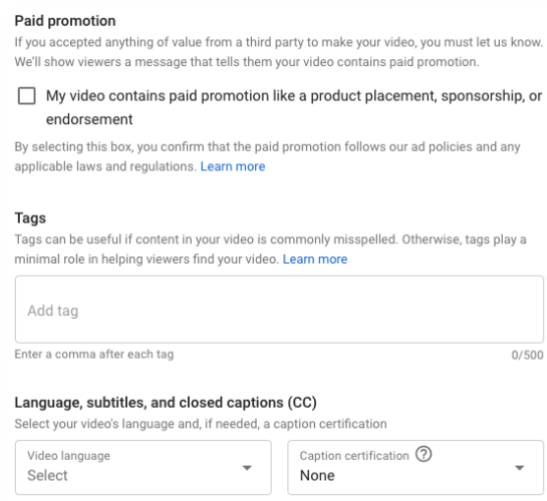
>Age restriction (advanced)

This category is unnecessary and is not required.

Step 3b: Select "MORE OPTIONS"

>Paid promotion / Tags / Language, subtitles, and closed captions (CC)

These categories are unnecessary.



Paid promotion
If you accepted anything of value from a third party to make your video, you must let us know. We'll show viewers a message that tells them your video contains paid promotion.

My video contains paid promotion like a product placement, sponsorship, or endorsement

By selecting this box, you confirm that the paid promotion follows our ad policies and any applicable laws and regulations. [Learn more](#)

Tags
Tags can be useful if content in your video is commonly misspelled. Otherwise, tags play a minimal role in helping viewers find your video. [Learn more](#)

Add tag

Enter a comma after each tag 0/500

Language, subtitles, and closed captions (CC)
Select your video's language and, if needed, a caption certification

Video language: Select

Caption certification: None

>Recording date and location / License and distribution

These categories are unnecessary.

Do NOT select “Allow embedding” nor “Publish to subscriptions feed and notify subscribers”.

>Category

Select, **Education**

>Comments and ratings (**required**)

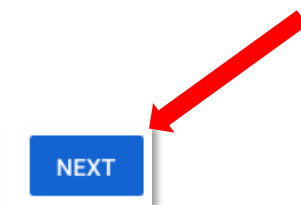
Select “Disable comments” from the dropdown menu.

No NOT select “Show how many viewers like and dislike this video”

The screenshot shows the YouTube upload settings interface. The following elements are highlighted with red boxes and arrows:

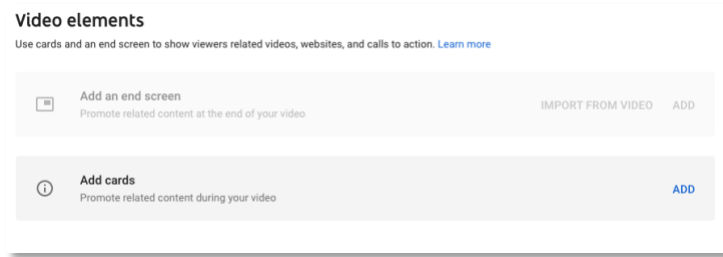
- Recording date and location:** Two dropdown menus, both set to "None".
- License and distribution:** License dropdown set to "Standard YouTube License".
- License and distribution (checkboxes):** Two checkboxes, "Allow embedding" and "Publish to subscriptions feed and notify subscribers", both unchecked. A red arrow points to the "Allow embedding" checkbox.
- Category:** A dropdown menu set to "Education".
- Comments and ratings:** A dropdown menu for "Comment visibility" set to "Disable comments".
- Comments and ratings (checkbox):** A checkbox for "Show how many viewers like and dislike this video", which is unchecked.

Step 3c: Select NEXT



>Video elements

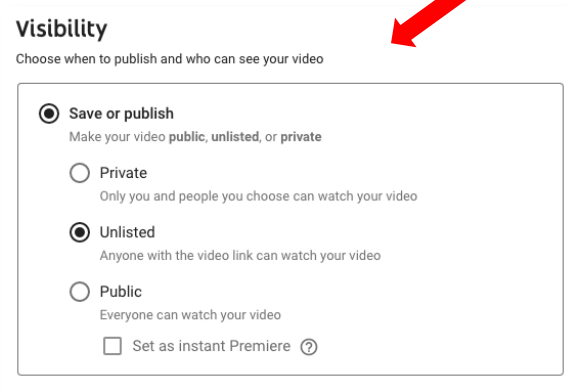
These categories are unnecessary.



Step 3d: Select NEXT



Step 3e: Select UNLISTED (required)

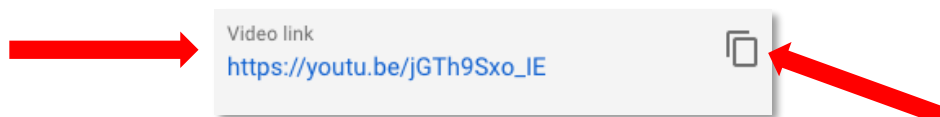


Step 3f: Select SAVE

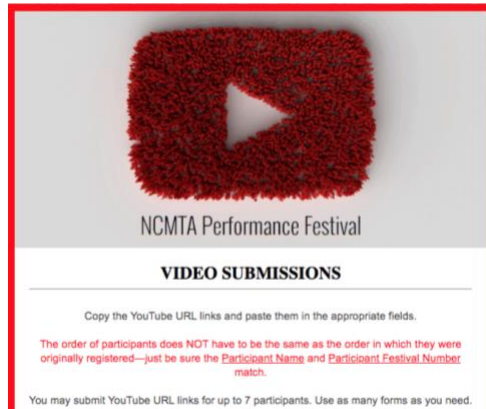


Step 3g: Video published

Video link—Select the copy icon (to the right of the URL) to copy the video link to your computer clipboard. Families should email the link to the **TEACHER** (not to NCMTA). This is the link that will be submitted on the VIDEO SUBMISSIONS form.



VIDEO SUBMISSIONS FORM



Once registration payment is received, a link to this form will be included with the payment receipt.

Paste all URL links for your student in this form. Organization is **IMPERATIVE**. You must keep **ALL** links for each student together. For example: you must **PASTE** all videos for S-222 in the same group of fields. The example below shows how to submit 3 video URL links for John Brahms (S-222)

Participant 1

- Be sure to place the **CORRECT** URL in the corresponding field.
- Teachers take full responsibility for accuracy.
NCMTA will not make corrections for errors in submissions.

Participant 1 Name

John
First Last

Participant 1 Festival Number

Participant 1—URL Link 1 (Musical Period I*)

Participant 1—URL Link 2 (Musical Period II*)

Participant 1—URL Link 3 (Musical Period III*)



REVIEW

1. Register student before **Saturday, February 13 @ 5:00 PM.** ([REGISTRATION FORMS](#))
2. Take Video (Step 1)
3. Upload video to YouTube (Step 2)
4. Provide Basic Information (Steps 3a-3g)
 - 5a. (Parents or students, if applicable) Save video URL links and email them to your teacher.
 - 5b. (Teachers) Copy and paste your students' URL links in the **VIDEO SUBMISSIONS FORM**. Teachers will receive a link to the VIDEO SUBMISSIONS FORM in the registration payment receipt once payment is completed. Video Submission deadline is **Saturday, March 6 @ 5:00 PM.**